

Whole Spectrum Training

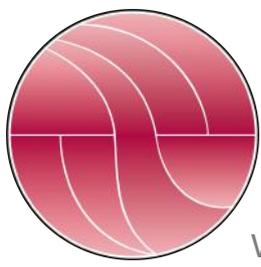
Learning and development is a vital aspect of people development for any organisation, large or small. Not only is there is a need to ensure people have the relevant training to do their jobs, offering learning and development opportunities is an investment in talent, a retention method, a way to develop employee engagement and to support individuals' personal and professional

We have a range of training topics that we have run many times over the years but always review and amend content and format to ensure we **deliver the outcomes you require**. This allows us to build in organisation specific issues, such as any existing relevant documentation, procedures or practices. If there is something you have in mind that isn't on the list below, please feel free to get in touch to discuss your requirements:

- Presentation skills
- Introduction to coaching and mentoring
- Introduction to leadership and management
- Feedback skills and performance management
- Managing difficult conversations
- Introduction to evaluation methodologies
- Delegation skills
- Creative problem-solving
- Emotional intelligence
- Personal impact
- Stress management tools and techniques
- Building personal resilience
- Report / strategy writing skills
- Introduction to finance for non-finance people

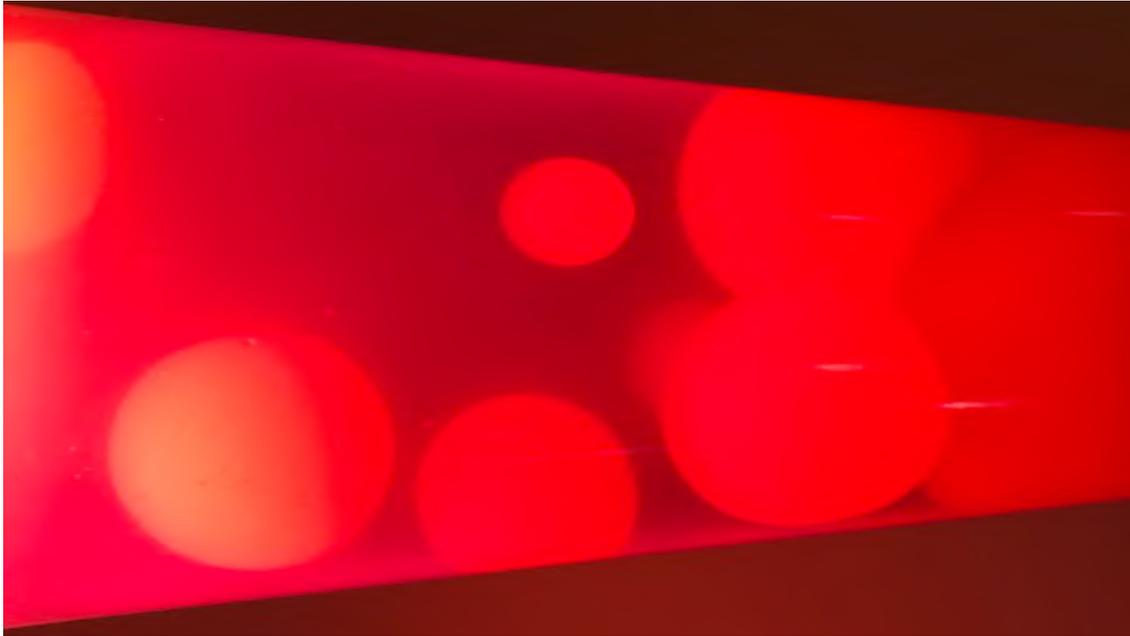
We are also able to **tailor the course** to suit frontline staff, supervisors, managers and leaders working at different levels and with different internal and external customers. We can provide sessions in differing formats:

- 1.5 hour introductory tasters
- half day courses on specific subjects
- full day workshops
- programmes with a series of events



Whole Spectrum Training

Whilst training is a more transactional experience than a development session or programme, we bring our skills in transformational facilitation and coaching into the room to ensure that participants have a meaningful, engaging experience that makes a difference when they go back to work.



We can also help you with **training needs analysis**, designing training and learning programmes and interventions and with ongoing **evaluation** of impact.

Please have a look at **Qualifications** if you'd like to find out more about the CMI accredited coaching, leadership and management courses we run in-house and /or as open courses.

Please have a look at **Wellbeing** if you are more interested in training around physical, emotional and mental health issues.

If you are interested in finding out more about the training we can provide for your organisation, please get in touch and we'd be happy to talk through your requirements.